



**Henbury, Brentry and Southmead Neighbourhood Partnership  
7.00 pm, 27 September 2016**

**Present:**

\* De-notes apologies/absent

**Ward Councillors**

Councillor Helen Godwin, Southmead;  
\* Councillor Brenda Massey, Southmead;  
Councillor Mark Weston, Henbury and Brentry;  
Councillor Chris Windows, Henbury and Brentry;

**Partners**

Representatives of people who live and work in the Neighbourhood Partnership area

\* Toni Anderson  
Joan Bennett  
Rose Carr  
Charles Claxton  
\* Lynne Haynes  
Alex Kittow  
Pat Newport  
\* Deana Perry  
\* Antony Skelding  
Ian Thornley  
John Butlere  
Tanya Cussick  
Jayne Gregory  
Andy Hollick

**Other Interested parties:**

6 residents were present in the audience

**Also in Attendance:-**

Keith Houghton, Neighbourhood Partnership Co-ordinator  
\* Louise deCordova, Democratic Services Officer  
Claudette Campbell, Democratic Services Officer

Maddy Bartlett, Bristol Natural History Consortium

Police: Inspector Paul Bolton-Jones

## **1. Welcome, Introduction and Safety Information (agenda item no. 1)**

The Chair, Councillor Windows opened the meeting and led introductions.

## **2. Apologies for Absence (agenda item no. 2)**

Apologies received from Councillor Massey, Deana Perry, Lynne Haynes, Antony Skelding, Toni Anderson

## **3. Declarations of Interest (agenda item no. 3)**

Cllr Mark Weston declared a conflict of interest in the two Henbury and Brentry Community Council Wellbeing Grants applied for in Item 6, 1.3 and in the Henbury and Brentry Community council CIL recommendations (Item 6, 4.6)

## **4. Minutes of the previous meeting (agenda item no. 4)**

The Neighbourhood Partnership considered the Minutes and Action Sheet.

The Neighbourhood Partnership AGREED that the minutes of the Henbury, Brentry and Southmead Neighbourhood Partnership on 28<sup>th</sup> June to be confirmed as a correct record and signed by the Chair subject to the following amendments:

- Note that Ian Thornley was not present at the meeting

The Neighbourhood Partnership considered the action sheet. All updates relating to outstanding actions were noted.

Matters Arising:

- a. The Neighbourhood Partnership by a show of hands agreed that Sue Mountstevens, the Police and Crime Commissioner, would be offered the dates of the next 2 partnership meetings, to enable negotiations to take place on her offer to attend and address issues of police priorities and work related to Drug mis-use within the community.
  - The date would then be promoted and the community offered the opportunity to submit questions to be shared with the Commissioner in order that the meeting time would be maximised and affective. It was suggested that the first hour of the NP could be set aside for this conversation.

**Action: Keith Houghton**

## **5. Public Forum (agenda item no. 5)**

One Item received:

- a. Emma Bagley – poor quality road surfaces on the Southmead Estate and the impact on cyclist.
  - Neighbourhood Partnership AGREED a letter to the Cabinet Member, Councillor Bradshaw, signed by the Chair.

**Action: Cllr Chris Windows and Keith Houghton**

## **6. Neighbourhood Partnership Business Report (Keith Houghton) (agenda item no. 6)**

The Neighbourhood Partnership considered the business activities report from Keith Houghton, Neighbourhood Partnership Co-ordinator.

The Neighbourhood Committee RESOLVED that 4 of the 5 the recommendation of the Southmead Wellbeing Panel to allocate funding from the 2016/2017 Wellbeing Fund for the applications received as set out below be approved:

ORGANISATION	PURPOSE	CONDITIONS/ NOTES	AMOUNT RECOMMENDED
The Southmead Development Trust	'Blaze' Wellbeing Activity Group - £966 requested	Panel supports activity but encourages applicant apply to other funding sources	£600
Working In Southmead for Health	Community Noticeboards - £1,250 requested	Strong support for Community Plan priority	£1,250
North Bristol Parent Carers	North Bristol Parent Carers Group - £251 requested		£251
BS10 Parks & Planning Group	Responding to planning applications and developments in the area - £305 requested		£305
<b>Total Proposed Allocation</b>			<b>£2,406</b>
<b>2016/17 Funds remaining to allocate</b>			<b>£5,301</b>

**The Neighbourhood Committee Resolved that the recommendation of the Henbury/Brentry Wellbeing Panel to allocate £5,406 from the 2016/2017 Wellbeing Fund for the applications received be approved as set out below, Cllr Weston declared interest in the H&BCC applications and abstained.**

ORGANISATION	PURPOSE	CONDITIONS/ NOTES	AMOUNT RECOMMENDED
Henbury Village Hall	Audio / Visual facilities for Film Club	Panel would like to see competitive quotes – panel member offered to support using his specialist knowledge	£1,500
Henbury and Brentry Community Council	Henbury Job Club		£500
Henbury and Brentry Community Council	Community Newsletter publication	Panel would like to see articles reflecting the range of different sections of H/B communities; would like information on the revenue income from advertising to support sustainability of the newsletter	£1,500
The Branch Community Church	IMPs Toddler Group	Panel requires evidence to Public	£700

		Liability insurance to release funding for this work	
Henbury Community Art Group	Henbury School Community Art Group	Panel recommends partial support: Panel is keen to support the project: but wants to know how the project will be sustainable; encourage to pursue other funders such as Warburtons & Quartet.	£650
North Bristol Parent Carers	North Bristol Parent Carers Group		£251
BS10 Parks & Planning Group	Responding to planning applications and developments in the area		£305
<b>Total Proposed Allocation</b>			<b>£5,406</b>
<b>2016/17 Funds remaining to allocate</b>			<b>£1,708</b>

**The Neighbourhood Partnership AGREED to note the applications not recommended for funding.**

ORGANISATION	PURPOSE	AMOUNT REQUESTED	REASON
Working in Southmead	Southmead Job Club Laptops	£496	Club has had laptops provided from another source
The University of the West of England	Intervention Initiative-domestic Abuse	£993.40	Panel wants to support Domestic abuse work but was uncertain of the effectiveness of the model proposed in bid; would it get volunteers from the community? Would this equip them sufficiently to achieve the ambitious claims in the bid?
Action proposed:		<b>Recommend to defer to December and set up session (with other North areas?) to get more information from UWE</b>	

## Item 2 – Refining the NP Plan

- a. The NP was asked to note the action to be taken in respect of sourcing a fundraiser.
- b. All were informed of the change in job roles, following the departure of Paul Griffiths, Gary Brentnall and Tracey Edward-Brown, would be the shared resource available to support the forums and NP Plan work in the NP.
- c. Consideration was given to the work required on the NP Plan and all agreed that an evening meeting would be convened. **Action: Keith Houghton**

- d. Partnership members were concerned about future undefined limitation of resources as a result of the City Councils Funding review, and how that would impact the activities of the partnership. The Co-ordinator advised that the service review would be on going for the next 9 months and had no immediate impact on current activities. The Partnership were to move forward with work relating to the appointment of the fundraiser.
- e. Partnership members considered alternative funding options. In addition a more sustainable use of funds arising from S106 and CIL monies, and the transfer to an endowment fund managed by an external organisation such as Quartet. The Committee Members advised the partners that s106 funds came with legal agreement and restrictions as directed by the developer, for its use. **Action: Keith Houghton to contact Jim Cliffe to discussion options.**

Item 3 – Highways Schemes & Traffic & Transport sub-group recommendations

- a. The NP was asked to note the Traffic Scheme options submitted by the sub-group.
- b. The figure for the s.106 funds from South Gloucestershire Cribbs/Patchway New Neighbourhoods development would be known at the end of November. The sub-group would not be able to develop the options available in time, to put forward proposals for the Neighbourhood Partnership meeting on 13<sup>th</sup> December. It was proposed and agreed that the December meeting would move to January 2017 to facilitate the work required. **Action: Keith Houghton to source an alternative meeting date.**
- c. The meeting agreed that the Traffic and Transport sub-group meeting would take place on the vacate date 13<sup>th</sup> December.  
**Action: Keith Houghton**
- d. Concern was expressed over the unspent sums of £172,000 from the Southmead Hospital s.106 fund. The practice of returning unspent funds by a given date had consequence for the NP as it did not allow for sufficient time for the trial and assessment of the scheme implemented, to mitigate the issues arising from the hospital parking. The opportunity for alternative schemes would be lost with the loss of the funds. **Action: Keith Houghton to discuss with Oliver Coleman options to retain necessary funds.**
- e. The NP requested the name of the Officer to be appointed to continue pursuing the issues arising from parking around Southmead Hospital, following Nigel Blackworth's departure. **Action: Keith Houghton to ascertain.**

- f. The NP Requested to agree the allocation of the CIL funding to buy equipment for the Henbury Centre when the Community Asset Transfer occurs.

**The Neighbourhood Committee with the support of the Neighbourhood Partnership RESOLVED the allocation of the sum of £5,000 from existing CIL funds to Henbury Centre to purchase existing equipment from Bristol Charities. Cllr Mark Weston abstained, citing his conflict of interest.**

**The Neighbourhood Partnership AGREED:**

- i. To note the report
- ii. To move the 13<sup>th</sup> December meeting to a date yet to be agreed in January 2017
- iii. To support the allocations of funds to the Henbury Centre
- iv. To note the current position of the S.106 and the addition of £10,387.90 from the Carlton Road Development

## **7. Henbury, Brentry & Southmead Neighbourhood Partnership Plan Update Report (Keith Houghton) (agenda item no. 7)**

Keith Houghton, Neighbourhood Partnership Co-ordinator, presented updated the NP on the Plan outcomes to date.

- a. Equalities Review – an update was shared on the monitoring undertaken across all wards, April to June 2016, on the participation levels of different sections of the community. The statistics specific to the partnership was shared. The aspiration going forward to the NP Development event is for planned work on wider engagement with the community based on the 2011 Census and to address the under-representation evidenced.
- b. Bristol Aging Better – a project called Combining Personalisation with Community Empowerment was underway in Easton and Southmead that would empower, local residents to set up innovative Social Enterprise projects to support older people. The project would be funded from specific funds diverted from the social care budget held by Bristol City Council.
- c. Long Live Southmead Health Promotion- the Health Promotion team had been subject to staff change and it was deemed more appropriate to allow the conclusion of the restructuring programme together with a settling in period before a feedback presentation was made to the Neighbourhood Partnership. **Action: Keith Houghton to source an alternative date.**
- d. Citywide Wellbeing Review – Partnership members provided comments that would be fed into the review of the citywide NP Wellbeing Grants process. The following comments were made to feedback:
  - Request for the simplification of the process and
  - Less expensive
  - Put the process on line providing support to those that need it

**The Neighbourhood Partnership Agreed to note the report.**

## **8. Neighbourhood Partnership Green Capital Projects Update (Savita Custead-Bristol Natural History Consortium) (agenda item no. 8)**

Maddy Bartlett from the Bristol Natural History Consortium fed back on how the £20,000 allocated from Green Capital Fund, was spent on the Festival of Nature Outreach project.

A presentation was shared and details provided about the event that took place in Baddocks Wood, that attracted approximately 300 attendees. The event would continue in 2017 over a two week period in June. The NP suggested that BNHC to be invited to attend the Southmead Festival.

The NP extended their thanks and appreciation for the feedback presentation.

## **9. Henbury Centre Community Asset Transfer lease to Henbury and Brentry Community Council (John Bos-Bristol City Council, Community Assets Manager) (agenda item no. 9)**

The Neighbourhood Partnership requested to consider the proposed Community Asset Transfer (CAT) of the Henbury Centre lease to Henbury and Brentry Community Council. John Bos the Officer responsible was not in attendance therefore the NP was addressed by Councillor Weston.

- a. The report outlined the background, the proposal and the process. Councillor Weston stated that the Governance document was in place together with a 3 year cash flow forecast.
- b. The proposal had been previously outlined to the partnership.

**The Neighbourhood Partnership AGREEED to support the scheme and endorse the CAT of the Henbury Centre lease to Henbury and Brentry Community Council.**

Any other Business:

1. Henbury and Brentry Community Awards 23<sup>rd</sup> September: Rose Carr shared the success of the Community Awards events with the Partnership. The event had been awarded £1,400 from the Wellbeing Grant in March 2016. The event attracted 90 nominations from local residents for 14 categories relating to contribution made that benefited Henbury and Brentry.
2. Police Update – Inspector Paul Bolton-Jones informed the Partnership that Bristol’s policing had now been fully aligned with the new ward boundaries. He shared the new reporting format that would be used at local forums. It was suggested that the information could be published on The Mead website but as the information was unverified this could not be considered.
3. Partnership Meetings – Pat Newport proposed that future meetings are held at a fixed venue, in place of moving meetings around the ward. Attendees to the NP meeting remained constant. Rotating the meeting to different venues around the two wards had not resulted in the anticipated increase in participation numbers.

**Action: Keith Houghton to action for 2017/18 NP Meetings**

**Date of the Next Meeting:** 7.00 pm, Tuesday, 24 January 2017, United Reformed Church, Wigton Crescent, Southmead, BS10 6DY

Meeting ended at 9.00 pm

**CHAIR** \_\_\_\_\_

